

**MINUTES OF THE REGULAR MEETING** of the Board of Education, Forest Ridge School District 142 held Tuesday, May 18, 2010, 2010 District Office, 15000 S. Laramie Avenue, Oak Forest, IL from 7:00 p.m. to 9:40 p.m.

## **MEMBERS**

### **PRESENT**

Kurt Staehlin, President  
John Doolin, Vice President (arrv. 7:04 p.m.)  
Judy Schramm, Secretary  
John Gron  
Gerard Curran  
Callie Laycoax  
Joseph Bittner  
Dr. Margaret Longo, Superintendent  
Catherine Baran, Business Manager

### **ABSENT**

### **OTHERS PRESENT**

#### **I. Call to Order**

#### **II. Pledge of Allegiance**

President Staehlin called the meeting to order and led the audience in the Pledge of Allegiance.

#### **III. Roll Call**

Members Gron, Schramm, Bittner, Curran, Laycoax and Staehlin responded to the roll call.

#### **IV. Audience Participation**

President Staehlin asked if there was anyone in the audience who wished to address the Board of Education and received no response.

#### **V. Committee Reports**

##### **1. PTA Meeting Report**

The recent flower sale was very successful. The PTA extended thanks to all who participated. Plans are being made for next year's committees and offices.

##### **2. Curriculum and Instruction Committee**

Chairperson Schramm stated the Curriculum and Instruction Committee met on April 22<sup>nd</sup> and discussed the approved novel lists for the middle school and book purchases for the Reading Intervention Programs and leveled books for the Title I Reading teacher. The Committee also met on May 18<sup>th</sup> to discuss the adoption of the Reading Core curriculum.

##### **3. Budget and Finance**

Chairperson Doolin stated the Budget and Finance Committee met on May 5<sup>th</sup> and discussed the District's membership in the South Suburban Purchasing Cooperative, which will be approved by the Board this evening.

##### **4. Operations and Maintenance**

Member Bittner stated the Operations and Maintenance Committee met on May 11<sup>th</sup> and discussed

various projects in the District. Member Bittner explained the upcoming partial roof replacement project at Hille Middle School. A Pre-Bid Meeting will be held on May 21<sup>st</sup>, the bid opening will be on June 1<sup>st</sup> and the contract will be awarded at the June 8<sup>th</sup> Board of Education meeting.

**VI. Consent Agenda**

**A. Approval of the Minutes of the Regular Board of Education Meeting held on April 20, 2010 and the Special Meeting held April 27th**

**B. Approval of the Listed Bills**

|                                    |              |
|------------------------------------|--------------|
| 1. Education Fund                  | \$246,052.15 |
| 2. Liability Fund                  | \$ 0.00      |
| 3. Lunch Program                   | \$ 29,086.47 |
| 4. Operations and Maintenance Fund | \$ 50,764.19 |
| 5. Transportation                  | \$ 73,860.76 |
| 5. Total All Funds                 | \$399,763.57 |

**C. Approval of the Automatic Payroll**

**D. Treasurer's Report**

Mrs. Baran presented the year to date expenditures and revenues as of April 30, 2010 to the Board of Education.

Member Doolin moved approval of the Consent Agenda. The motion was seconded by Member Gron and declared carried after the following vote on roll call: **AYES:** Members Doolin, Gron, Schramm, Bittner, Curran and Staehlin **ABSTAIN:** Member Laycoax **NAYES:** None

**E. Ratification of the Approval of the Southwest Cook County Cooperative Association Minutes for the Regularly Scheduled Board Meeting of March 10, 2010, April 14<sup>th</sup> and May 12th and the Closed Meeting Minutes of March 10, 2010, April 14<sup>th</sup> and May 12th**

**F. Ratification of the Approval of the Southwest Cook County Cooperative Association for Special Education bills listed in the following amounts: April Invoices of \$648,568.02; May Invoices of \$248,454.13; March Payroll of \$1,111,662.70; April Payroll of \$1,094,067.23; Estimated May Payroll of \$1,095,000.00**

Member Doolin moved that the Board of Education, Forest Ridge Elementary School District 142, as the administrative district for the Board of Directors of Southwest Cook County Cooperative Association for Special Education, ratify the approval of the following: The Minutes of the Regular Meeting held on March 10 2010; April 14, 2010 and May 12, 2010 and the Closed Session Minutes of March 10 2010; April 14, 2010 and May 12, 2010; and approval of the Southwest Cook County Cooperative Association for Special Education bills listed in the following amounts: April invoices, \$648,568.02; May invoices \$248,454.13 and the March payroll of \$1,111,662.70; April payroll of \$1,094,067.23 and the estimated May Payroll of \$1,095,000.00; seconded by Member Gron and declared carried after the following vote on roll call: **AYES:** Members Doolin, Gron, Schramm, Bittner, Curran, Laycoax and Staehlin **NAYES:** None

**VII. Board Action**

**Finance and Operations**

**A. Consideration of Resolution Providing for the Issuance of Tax exempt General Obligation Limited School Bonds, Series 2010, of School District Number 142, Cook County, Illinois and for the Levy of a Direct Annual Tax to Pay the Principal and Interest on Said Bonds**

President Staehlin announced that a proposal had been received from Harris N.A., Chicago, Illinois for the purchase of the District's general obligation limited working cash fund bonds to be issued by the District pursuant to Article 20 of the School Code and that the Board of Education would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. Member Schramm moved that the Board of Education adopt the Resolution providing for the issuance of \$712,000 General Obligation Limited School Bonds, Series 2010, of School District Number 142, Cook County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds. The motion was seconded by Member Gron and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**B. Approval of the Renewal of a Service Contract with Amber Mechanical for the 2010/2011 fiscal year**

Member Laycoax moved that the Board of Education approve a service contract with Amber Mechanical to service the district heating and air conditioning units; seconded by Member Schramm and declared carried after the following vote on roll call: **AYES:** Members Laycoax, Doolin, Gron, Schramm, Bittner, Curran, and Staehlin **NAYES:** None

**C. Approve bid information and bid opening dates for roofing project**

Member Bittner moved that the Board of Education approve a timeline for going out for bid for a roofing project at Hille Middle School. Said bid is anticipated to be over the required \$25,000 bid limit; seconded by Member Curran and declared carried after the following vote on roll call: **AYES:** Members Bittner, Curran, Laycoax, Doolin, Gron, Schramm and Staehlin **NAYES:** None

**D. Authorize the Superintendent to sign the fiscal year 2010-2011 renewals for the medical and dental plans**

Member Gron moved that the Board of Education authorize the Superintendent to sign for the fiscal year (2010-2011) medical insurance with Blue Cross/Blue Shield of Illinois and with Dearborn National insurance. The anticipated increase in premiums for Blue Cross/Blue Shield is 6.9% and the anticipated decrease of 4.3% in premiums for Dearborn dental with the entire cost of the dental insurance borne by the employee; seconded by Member Bittner and declared carried after the following vote on roll call: **AYES:** Members Gron, Schramm, Bittner, Curran, Laycoax, Doolin and Staehlin **NAYES:** None

**E. Approve the Board Meeting Calendar Dates for the 2010/2011 School Year**

Member Laycoax moved that the Board of Education approve the dates and times for the Board Meetings for the 2010-2011 school year; seconded by Member Schramm and declared carried after the following vote on roll call: **AYES:** Members Laycoax, Doolin, Gron, Schramm, Bittner, Curran, and Staehlin **NAYES:** None

**F. Adoption of Ordinance Regulating Wages of Workers Employed on Public Works Projects Resolution**

Dr. Longo noted that this ordinance will be brought to the Board in June for the annual adoption. At this time the Board is asked to affirm our compliance with the ordinance in order to participate with the South Suburban Purchasing Cooperative. Member Gron moved that the Board of Education adopt the Ordinance Regulating Wages of Workers Employed on Public Works Projects in Forest Ridge Elementary School District 142 resolution as presented; seconded by Member Schramm and declared carried after the following vote on roll call: **AYES:** Members Gron, Schramm, Bittner, Curran, Laycoax, Doolin, and Staehlin **NAYES:** None

**G. Approve the District's participation in the South Suburban Purchasing Cooperative and Approve Jessica Kryza and Carol Goecking as authorized representatives for the South Suburban School Purchasing Cooperative**

Member Doolin moved that the Board of Education approve the District's participation in the South Suburban School Purchasing Cooperative and move to approve the appointment of Jessica Kryza and Carol Goecking as the District's authorized representatives to the South Suburban Purchasing Cooperative; seconded by Member Schramm and declared carried after the following vote on roll call: **AYES:** Members Doolin, Gron, Schramm, Bittner, Curran, Laycoax and Staehlin **NAYES:** None

**H. Approve a calendar modification relative to election dates on the 2010-2011 calendar**

Member Schramm moved that the Board of Education make the following change to the 2010-2011 calendar; February 22, 2011 will become a day of attendance; April 5, 2011 (Election Day) will become a Teacher Institute Day; Full-time Parent Teacher Conference Day is moved from October 29<sup>th</sup> to November 3<sup>rd</sup>, 2010; seconded by Member Gron and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**I. Approve the cancellation of Intergovernmental Agreements with the Oak Forest Park District**

Dr. Longo stated the cancellation of this Intergovernmental agreement is being recommended to the Board after meeting with the Park District and determining the agreement no longer meets the needs of District 142 or the Oak Forest Park District. Member Doolin moved that the Board of Education cancel the intergovernmental agreements with Oak Forest Park District; seconded by Member Bittner and declared carried after the following vote on roll call: **AYES:** Members Doolin, Gron, Schramm, Bittner, Curran, Laycoax and Staehlin **NAYES:** None

**J. Approve the Race to the Top Letter of Agreement with the ISBE/Federal Government**

Dr. Longo noted that the FREA has agreed to sign the Race to the Top Memorandum of Agreement. Member Doolin moved that the Board of Education sign the Memorandum of Agreement with the Illinois State Board of Education for inclusion in the Race to the Top Program providing funds to school districts in Illinois; seconded by Member Bittner and declared carried after the following vote on roll call: **AYES:** Members Doolin, Gron, Schramm, Bittner, Curran, Laycoax and Staehlin **NAYES:** None

**K. Approval of Extended Year Programming for Students with Disabilities**

Member Bittner moved that the Board of Education approve extended year programming and transportation for students with disabilities; seconded by Member Laycoax and declared carried after the following vote on roll call: **AYES:** Members Bittner, Curran, Laycoax, Doolin, Gron, Schramm, and Staehlin **NAYES:** None

**Cooperative Ratification**

**L. Ratification of the SWCCCASE Action Items**

- Administrative Assessment
- Articles of Joint Agreement
- Suspensions Due to Failure to Meet Contractual Obligations
- Infinitec Membership
- FY 11 Calendar
- FY 11 Food Service

Member Schramm moved that the Board of Education as the administrative district for the Board of Directors of Southwest Cook County Cooperative Association for Special Education, ratify the approval of the Board of the Southwest Cook County Cooperative for Special Education request for the items listed above; seconded by Member Curran and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**VIII. Human Resources-Retirements, Resignations, FMLA, Leaves and Hiring**

**A. Accept the retirement request from one teacher aide**

Member Schramm moved that the Board of Education accept the retirement request of Jan MacFarlane, Instructional Assistant at Hille Middle School, with best wishes for a happy retirement; seconded by Member Curran and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**B. Accept the resignation of one full time ELL Teacher, one physical education teacher and one elementary education teacher**

Member Schramm moved that the Board of Education accept the resignations of Cori Alston, ELL teacher; Brian Walker, Physical Education teacher; Tracy Wenig, Kindergarten teacher; seconded by Member Bittner and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**C. Accept the request from one teacher to extend a leave of absence per the FREA contract**

Member Schramm moved that the Board of Education accept the request of Sara Hood, Kerkstra elementary teacher, to extend her leave of absence for the 2010-2011 school year; seconded by Member Laycoax and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**D. Rehire teachers for the 2010-2011 School Year and hire one music teacher**

Member Schramm moved that the Board of Education rehire four full-time teachers, Elaine Wengert, English teacher; Katie Travers, English teacher; Kelly Bolda, Elementary Education teacher; and Turea Kenski, ELL teacher; one 4/5 Physical Education teacher, Mark Henninger and one full time music teacher, Amy Stanfield; seconded by Member Bittner and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**E. Rehire four aides for the 2010-2011 School Year**

Member Schramm moved that the Board of Education rehire Instructional Aides Carol Seiner, Jane Huber, Gloria Mallo and Peggy Cleary; seconded by Member Curran and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

**Cooperative Ratification**

**F. Ratification of Acceptance of resignation of educational support personnel, resignation of certified staff, retirement of certified and non-certified staff, employment of educational support personnel, request for leaves of absence and release of educational and educational support**

Member Schramm moved that the Board of Education as the administrative district for the Board of Directors of Southwest Cook County Cooperative Association for Special Education, ratify the action of the Southwest Cook County Cooperative for Special Education to approve the resignation of educational support personnel, resignation of certified staff, retirement of certified

and non-certified staff, employment of educational support personnel, request for leaves of absence and release of educational and educational support staff and approval of a request for additional staff; seconded by Member Laycoax and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin  
**NAYES:** None

**IX. District Updates**

**1. School Updates**

Mr. Beringer stated Volunteer Appreciation Week and Staff Appreciation Week were celebrated at Foster with various activities the week of May 3<sup>rd</sup>. The Foster Curriculum Fair was May 5<sup>th</sup> and was well attended. Foster held their Mini-Relay for Life on May 14<sup>th</sup> and earned over \$900 for the American Cancer Society. Foster Field Day is June 1<sup>st</sup>. Mrs. Orzel reported to the Board of Education on the Hille 8<sup>th</sup> grade Washington D.C. trip. The trip was very successful and the students exhibited exemplary behavior. Mrs. Berry stated the Mother's Day Tea, held on May 5<sup>th</sup>, was enjoyed by the students and their mothers who attended. The Ridge Early Act class representatives worked with Kerkstra and Oak Forest High School students and the Rotary for "Feeding the World Day." Dr. Wazny stated Kerkstra will hold the Mini-Relay for Life on May 21<sup>st</sup>.

**2. Technology, Teaching and Learning Update**

Mrs. Elizabeth Ma, Technology and Learning Director, updated the Board on projects in the Technology and Learning Department including the new reading series adoption.

**3. Special Education Update**

Mrs. Wallace reported on PPS Office projects and planning for the 2010-2011 school year.

**4. Building and Grounds Update**

Mr. Weber updated the Board on recent projects in the Building and Grounds Department. Grounds maintenance for the spring is underway, a summer work list for custodians is being planned and a summer schedule for the cleaning service is also completed.

**5. Teacher Representation**

Eva Voris, FREA co-president, stated the FREA is pleased with the rehiring of teachers for the 2010-2011 school year. Mrs. Voris also thanked the teachers for their professionalism during the RIF process this spring.

**X. Superintendent's Report**

**1. Class Size Enrollment Report**

Dr. Longo stated the district enrollment as of May 12th is 1,679 which reflects no increase or decrease since last month.

**2. Graduation**

Dr. Longo announced that graduation will be held on June 2<sup>nd</sup> at 6:00 p.m. at Trinity College.

**3. Regional Office Legislation**

Dr. Longo reported on the closing of the South Cook Regional Office of Education.

**XI. Unfinished Business**

President Staehlin stated there was no unfinished business to be considered by the Board at this time.

**XII. President's Comments/Correspondence/Announcements**

President Staehlin read several thank you letters written to the Board this month.

**XIII. Closed Session**

Member Schramm moved that the Board of Education adjourn to closed session for the purpose of discussing a the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the district or legal counsel for the District to determine its validity. (5 ILCS 120/2 (c ) (1), as amended by Public Act 93-0057. For the purpose of discussing Collective Negotiating Matters between the District and its employees or representative, or deliberations regarding salary schedules for one or more classes of employees; seconded by Member Curran and declared carried after the following vote on roll call: **AYES:** Members Schramm, Bittner, Curran, Laycoax, Doolin, Gron and Staehlin **NAYES:** None

*Adjourn to Closed Session –8:20 p.m.*

*Return to Open Session – 9:37 p.m.*

**XIV. Reconvene to Open Session**

**XV. Approve any action resulting from closed session**

President Staehlin stated no items requiring Board of Education approval took place in this Closed Session.

**XVI. Adjournment**

Member Schramm moved that the meeting be adjourned; seconded by Member Curran and declared carried after a unanimous vote on roll call.

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Secretary

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President

Prepared by E. DeSpain